

# 1540 Committee Assistance Request

## I. 1540 Committee Assistance

Resolution 1540 (2004) recognizes in its operative paragraph (OP) 7 that some States may require assistance in implementing the provisions of the resolution and encourages States to convey such requests to the Committee established pursuant to the resolution.

In response to formal assistance requests, the Committee facilitates assistance through matching offers and requests for assistance to implement the resolution. More information on the Committee's assistance mechanism can be found on the website of the Committee (<http://www.un.org/en/sc/1540/assistance/general-information.shtml>).

The attached template is intended to serve as a tool for States seeking to submit formal assistance requests to facilitate implementation of their obligations under the resolution and provides the basic information to those that offered assistance to initially consider such requests. This template may also be used to facilitate consultations between a requesting State, the Committee and/or interested assistance providers.

Requests for assistance should be submitted to the Committee by sending a Note Verbale to the Chair of the Committee through the requesting State's Permanent Mission accredited to the United Nations in New York. States are encouraged to make use of the attached template or they can choose to send an explanatory memorandum outlining their assistance needs.. If assistance is required in more than one subject area States are encouraged to complete a template for each one. The Group of Experts, supporting the work of the Committee, can be contacted for further information or to obtain clarifications on assistance through email at [1540experts@un.org](mailto:1540experts@un.org).

All correspondence on the submission of requests for assistance should be addressed to the Chair of 1540 Committee and sent to the address below:

**Secretariat of the 1540 Committee,  
Attention: Chair, 1540 Committee  
2 United Nations Plaza, Room DC2-2022  
United Nations, New York, NY 10017  
Fax: 212-963-1300  
Email: [sc-1540-Committee@un.org](mailto:sc-1540-Committee@un.org)**

## **II. Indicative types of assistance**

- Drafting of national reports; and/or voluntary national implementation action plans;
- Drafting of implementing legislation, regulations and guidelines;
- Training on implementation of regulations, administrative and technical measures;
- Training for regulatory and enforcement officials, administrators for, inter alia, on export controls, licensing procedures, border controls, internal controls for related nuclear, chemical and biological materials, the use of equipment, commodity identification and outreach to Industry;
- Equipment, e.g., detection equipment, licensing software.

# 1540 Committee Assistance Request Template

**Name of Requesting State**

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## 1. Contact Information

*Give detailed contact information of the responsible person (s) familiar with the required assistance (e.g. designated 1540 Point of Contact). This helps potential assistance providers and the 1540 Committee to better facilitate the assistance needed.*

### **Primary point of contact for assistance request**

Name / Position:

Address:

Phone:

E-mail Address:

### **Secondary point of contact for assistance request (if applicable by Member States)**

Name / Position:

Address:

Phone:

E-mail Address:



<p><b>Description of assistance need</b></p> <p>(summarize details of the nature of the assistance requested)</p>	<p>.....</p> <p>.....</p> <p>.....</p>
<p><b>Current/past directly related assistance activities</b></p>	<p>.....</p> <p>.....</p>